

**CERTIFICATE**

2021

To the Clerk of Riley County, State of Kansas  
We, the undersigned, officers of

Manhattan Township

certify that: (1) the hearing mentioned in the attached publication was held;  
(2) after the Budget Hearing this budget was approved and adopted as the  
maximum expenditures for the various funds for the year 2021; and (3) the  
Amount(s) of 2020 Ad Valorem Tax are within statutory limitations for the 2021 Budget.

		2021 Adopted Budget		
Table of Contents:		Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit for 2021	Page No. 2			
Alloc of MVT, RVT, and 16/20M Vehicles	3			
Schedule of Transfers	4			
Statement of Indebt. & Lease/Purchase	5			
<b>Fund</b>	<b>K.S.A.</b>			
General	79-1962	52,500	42,000	1.271
Debt Service	10-113			
Library	12-1220			
Road	68-518c	265,075	182,549	5.523
Special Machinery				
<b>Totals</b>	xxxxxx	317,575	224,549	6.794
Budget Summary	0			
Neighborhood Revitalization Rebate				
		Resolution required? Vote publication required?	Yes	

Final Assessed Valuation:	County Clerk's Use Only
Township	33,654,571
	Nov. 1, 2020 Valuation

Assisted by:

Address:

Email:

Attest: Nov. 10 2020  
[Signature]  
County Clerk

Deanne Sherwood Treasurer  
[Signature] Clerk  
James Hardner MD Trustee  
\_\_\_\_\_  
Governing Body

Special Road Election held \_\_\_\_\_ for \_\_\_\_\_ Mills for \_\_\_\_\_ years.  
First levy in \_\_\_\_\_.

CPA Legend

Manhattan Township

2021

Computation to Determine Limit for 2021

	Amount of Levy
1. Total tax levy amount in 2020	+ \$ 218,559
2. Debt service levy in 2020	- \$ 0
3. Tax levy excluding debt service	\$ 218,559

2020 Valuation Information for Valuation Adjustments

4. New improvements for 2020:	+ 174,159	
5. Increase in personal property for 2020:		
5a. Personal property 2020	+ 967,643	
5b. Personal property 2019	- 915,042	
5c. Increase in personal property (5a minus 5b)	+ 52,601	
	(Use Only if > 0)	
6. Valuation of property that changed in use during 2020:	+ -725,998	
7. Total valuation adjustment (sum of 4, 5c, 6)	-499,238	
8. Total estimated valuation July 1, 2020	33,040,498	
9. Total valuation less valuation adjustment (8 minus 7)	33,539,736	
10. Factor for increase (7 divided by 9)	0.00000	
11. Amount of increase (10 times 3)	+ \$ 0	
12. 2021 budget tax levy, excluding debt service, prior to CPI adjustment (3 plus 11)	\$ 218,559	
13. Debt service levy in this 2021 budget	0	
14. 2021 budget tax levy, including debt service, prior to CPI adjustment (12 plus 13)	218,559	
15. Consumer Price Index for all urban consumers for calendar year 2019	0.018	
16. Consumer Price Index adjustment (3 times 15)	\$ 3,934	
17. Maximum levy for budget year 2021, including debt service, not requiring 'notice of vote publication' or adoption of a resolution prior to adoption of the budget (14 plus 16)	\$ 222,493	

If the 2021 adopted budget includes a total property tax levy exceeding the dollar amount in line 17 you must, prior to adoption of such budget, adopt a resolution authorizing such levy and, subsequent to adoption of such budget, publish notice of vote by the governing body to adopt such budget in the official county newspaper and attach a copy of the published notice to this budget.

In no event will published notice of the vote be required if the total budget year tax levy is \$1,000 or less.

2021

Manhattan Township  
Riley County

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Funds for 2020	Tax Levy Amount in 2020 Budget	Allocation for Year 2021				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	34,404	3,883	63	39	496	51
Debt Service	0	0	0	0	0	0
Library	0	0	0	0	0	0
Road	184,155	20,783	337	210	2,655	273
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Total	218,559	24,666	400	249	3,151	324

County Treas Motor Vehicle Estimate	24,666
County Treas Recreational Vehicle Estimate	400
County Treas 16/20M Vehicle Estimate	249
County Treas Commercial Vehicle Tax Estimate	3,151
County Treas Watercraft Tax Estimate	324

MVT Factor	0.11286
RVT Factor	0.00183
16/20M Factor	0.00114
Comm Veh Factor	0.01442
Watercraft Factor	0.00148

2021

Manhattan Township

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2019	Current Amount for 2020	Proposed Amount for 2021	Transfers Authorized by Statute
General	Special Machinery	-	-	-	
General	Special Machinery	-	-	-	
Road	Special Machinery	40,000	6,000	22,000	68-141g
Total		40,000	6,000	22,000	
Adjustments*					
Adjusted Totals		40,000	6,000	22,000	

\*Note: Adjustments are required only if the transfer is being made in 2020 and/or 2021 from a non-budgeted fund.



**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND  
REGIONAL LIBRARY SYSTEMS**

**Budgeted Year: 2021**

Library found in: Manhattan Township  
Riley County

Two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

**First test:**

	Current Year <u>2020</u>	Proposed Year <u>2021</u>
Ad Valorem Tax	\$0	\$0
Delinquent Tax	\$0	\$0
Motor Vehicle Tax	\$0	\$0
Recreational Vehicle Tax	\$0	\$0
16/20M Vehicle Tax	\$0	\$0
LAVTR	\$0	\$0
	<u>\$0</u>	<u>\$0</u>
TOTAL TAXES	\$0	\$0
Difference in Total Taxes:	\$0	
Qualify for grant:	Qualify	

**Second test:**

Assessed Valuation	#####	#####
Did Assessed Valuation Decrease?	No	
Levy Rate		
Difference in Levy Rate:	#VALUE!	
Qualify for grant:	#VALUE!	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

Manhattan Township

2021

**FUND PAGE FOR FUNDS WITH A TAX LEVY**

Adopted Budget General	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance January 1	29,010	18,775	5,968
Receipts:			
Ad Valorem Tax	33,060	34,404	xxxxxxxxxxxxxxxx
Delinquent Tax	1,324		
Motor Vehicle Tax	4,016	4,014	3,883
Recreational Vehicle Tax	64	63	63
16/20 M Vehicle Tax	31	32	39
Commercial Vehicle Tax	584	631	496
Watercraft Tax	46	49	51
LAVTR		0	0
Gross Earnings (Intangibles) Tax		0	0
Interest on Idle Funds	148		
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	39,273	39,193	4,532
Resources Available:	68,283	57,968	10,500
Expenditures:			
Officers Pay	3,415	6,000	6,000
Salaries & Wages			
Employee Benefits	28,791	27,000	27,000
Supplies	282	500	500
Equipment			
Buildings Maintenance	3,281	5,000	5,000
Insurance	12,477		
Mowing			
Utilities		12,000	12,000
Other Services	1,262	1,500	2,000
Cash Forward (2021 column)			
Transfer to Spec. Mach.(No Levy)			
Does the General Fund have a tax levy			
Transfer to Spec. Mach.(Gen has Levy)			
Transfer can not exceed 25% Resources Avail			
Miscellaneous			
Does misc. exceed 10% of Total Expenditures			
Total Expenditures	49,508	52,000	52,500
Unencumbered Cash Balance Dec 31	18,775	5,968	xxxxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount:	55,400	52,000	52,500
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			52,500
Tax Required			42,000
Delinquent Comp Rate: 0.0%			0
Amount of 2020 Ad Valorem Tax			42,000

CPA Summary

Manhattan Township

2021

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Basis Reserve (2021 column)			
Miscellaneous			
Does misc. exceed 10% of Total Expendit			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount	0	0	0
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			0
Tax Required			0
Delinquent Comp Rate: 0.0%			0
Amount of 2020 Ad Valorem Tax			0

Adopted Budget Library	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Miscellaneous			
Does misc. exceed 10% of Total Expendit			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount	0	0	0
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			0
Tax Required			0
Delinquent Comp Rate: 0.0%			0
Amount of 2020 Ad Valorem Tax			0

CPA Summary



Manhattan Township

2021

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Road	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance January 1	12,356	49,856	49,139
Receipts:			
Ad Valorem Tax	168,467	184,155	xxxxxxxxxxxxxxx
Delinquent Tax	6,012		
Motor Vehicle Tax	18,166	20,452	20,783
Recreational Vehicle Tax	288	324	337
16/20M Vehicle Tax	144	161	210
Commercial Vehicle Tax	2,636	3,217	2,655
Watercraft Tax	207	248	273
Special Highway/Gasoline Tax	9,498	9,129	9,129
BOCT Reimbursement	392		
Purple Wave Tractor Sale	26,500		
Adjunct General	21,000		
Interest on Idle Funds	442		
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	253,752	217,686	33,387
Resources Available:	266,108	267,542	82,526
Expenditures:			
Salaries & Wages	36,494	45,403	43,575
Employee Benefits	-84		
Road Maintenance			
Road Materials	116,222	150,000	150,000
Equipment	15,908		20,000
Supplies	9,715	12,000	16,000
Repairs		5,000	13,500
Insurance	-2,003		
Cash Forward (2021 column)			
Transfer to Special Machinery	40,000	6,000	22,000
Does transfer exceed 25% of Resources Avail			
Miscellaneous			
Does misc. exceed 10% of Total Expenditures			
Total Expenditures	216,252	218,403	265,075
Unencumbered Cash Balance Dec 31	49,856	49,139	xxxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount:	217,725	218,403	265,075
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			265,075
Tax Required			182,549
Delinquent Comp Rate: 0.0%			0
Amount of 2020 Ad Valorem Tax			182,549

Special Machinery

K.S.A. 68-141g	2019 Actual Year
Unencumbered Cash Balance, Jan 1	83,877
Transfers from:	
Road Fund	40,000
General Fund(No Levy)	0
General Fund(Gen has Levy)	0
Interest on Idle Funds	179
Other	
Resources Available:	124,056
Total Expenditures	82,724
Unencumbered Cash Balance, Dec 31	41,332

CPA Summary

NOTICE OF BUDGET HEARING

The governing body of  
Manhattan Township  
Riley County

will meet on at at for the purpose of hearing and  
answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.  
Detailed budget information is available at Riley County Clerk's Office and will be available at this hearing.

**BUDGET SUMMARY**

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits  
of the 2021 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

Fund	Prior Year Actual 2019		Current Year Estimate 2020		Proposed Budget 2021		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	Est. Tax Rate*
General	49,508	1.107	52,000	1.070	52,500	42,000	1.271
Debt Service							
Library							
Road	216,252	5.641	218,403	5.726	265,075	182,549	5.525
Special Machinery	82,724						
Totals	348,484	6.748	270,403	6.796	317,575	224,549	6.796
Less: Transfers	40,000		6,000		22,000		
Net Expenditure	308,484		264,403		295,575		
Total Tax Levied	211,989		218,559		xxxxxxxxxxxxxx		
Assessed Valuation:							
Township	31,413,752		32,161,742		33,040,498		
Outstanding Indebtedness, Jan 1	2018		2019		2020		
G.O. Bonds	0		0		0		
Other	0		0		0		
Lease Purchase Principal	0		0		0		
Total	0		0		0		

\*Tax rates are expressed in mills.

Duaine Sherwood  
Manhattan Township Treasurer

2021

**Sample Notice of Vote Publication**

**Notice of Vote - Manhattan Township**

**In adopting the 2021 budget the governing body voted to increase property taxes in an amount greater than the amount levied for the 2020 budget, adjusted by the 2019 CPI for all urban consumers.**

RESOLUTION NO. \_\_\_\_\_

*A resolution expressing the property taxation policy of the Manhattan Township governing body with respect to financing the annual budget for 2021*

Whereas, K.S.A. 79-2925b, as amended, provides that a levy of property taxes to finance the 2021 budget of the Manhattan Township exceeding the amount levied to finance the 2020 budget of the Manhattan Township, as adjusted to reflect changes in the Consumer Price Index for All Urban Consumers for calendar year 2019, be authorized by a resolution adopted in advance of the adoption of a budget supported by such levy; and

Whereas, K.S.A. 79-2925b, as amended, also provides that current year revenue that is produced and attributable to the taxation of (1) new improvements, (2) increased personal property valuation other than increased valuation of oil and gas leaseholds and mobile homes, (3) property located within added jurisdictional territory, and (4) property which has changed in use shall not be considered when determining whether revenue produced from property tax has increased from the preceding year; and

Whereas, Manhattan Township provides essential services to its citizens; and

Whereas, the cost of providing these services continues to increase.

NOW, THEREFORE, BE IT RESOLVED by the Manhattan Township governing body that a levy of property taxes in support of the 2021 budget exceeding the amount levied in 2020, as adjusted pursuant to K.S.A. 79-2925b, as amended, is hereby approved.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2020 by the Manhattan Township governing body, Riley County, Kansas.

Manhattan Township Governing Body

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This tab will put the date and time and location of the budget hearing on the Budget Summary page. Also, provide the location where as the budget can be reveiwed. Please input information in the green areas.

Official Name:

Official Title:

Date:

Must be at least 10 days between date p  
Latest date for notice to be published in

Time:

Location:

Available at:

**Examples**

Date: August 12, 2010

Time: 7:00 PM or 7:00 AM

Location: John Boy's residence 2310 S Highway, Ike City

Available at: Shawnee County Clerk's Office

### Input Sheet for Township Budget Workbook

Enter township name followed by "Township":

Manhattan Township

Enter county name followed by "County":

Riley County

Enter year being budgeted (YYYY):

2021

CPI - Consumer Price Index Percentage (%):

1.80%

Enter the following information from the sources shown. This information will flow throughout the budget worksheets to the appropriate locations.

**Note: All amounts are to be entered as whole numbers only.**

The input for the following comes directly from the 2020 Budget, Certificate Page:

**\*If amended, then use the amended figures.\***

Fund name for all funds with a tax levy:

	Statute	2020 *Expenditures*	2019 Ad Valorem Tax
General	79-1962	52,000	34,404
Debt Service	10-113		
Library	12-1220		
Road	68-518c	218,403	184,155
Total Ad Valorem Tax for 2020 Budgeted Year			218,559

Other Fund Names:



Total Expenditures for 2020

270,403

Non-budgeted funds:

1	
2	
3	
4	
5	

The input for the following comes directly from the 2020 Budget, Budget Summary Page:

General
Debt Service
Library
Road
0
0
0
0

2018 Tax Rate  
(2019 Column)

1.107
5.641

0
0

6.748

Total 2018 Tax Levy Rate

Total Tax Levied (2019 budget column)	211,989
Assessed Valuation (2019 budget column)	31,413,752

Outstanding Indebtedness, January 1:	2018	2019
G.O. Bonds	0	0
No-Fund Warrant	0	0
Lease Purchase Principal	0	0

**Note: All amounts are to be entered as whole numbers only.**

**From the County Clerk's Budget Information for 2021:**

Total Assessed Valuation for 2020	33,040,498
New Improvements for 2020	174,159
Personal Property - 2020	967,643
Property that has changed in use for 2020	(725,998)
Personal Property - 2019	915,042
Gross earnings (intangible) tax estimate for 2021	0
Neighborhood Revitalization - 2021	0

**Actual Tax Rates for the 2020 Budget:**

<b>Fund</b>	<b>Rate</b>
General	1.070
Debt Service	
Library	
Road	5.726
0	
0	
0	
0	
0	
0	
<b>Total</b>	<b>6.796</b>

Final Assessed Valuation from the November 1, 2019 Abstract: 32,161,742

**From the County Treasurer's Budget Information - 2021 Budget Year Estimates:**

Motor Vehicle Tax Estimate	24,666
Recreational Vehicle Tax Estimate	400
16/20 M Vehicle Tax	249
Commercial Vehicle Tax Estimate	3,151
Watercraft Tax Estimate	324
LAVTR	
Special Highway/Gasoline Tax	9,129

**Computation of Delinquency**

Actual Delinquency for 2018 Tax - (e.g. rate .01213 = 1.213%; key in 1.2)

Delinquency % used in this budget will be shown on all fund pages with a tax levy\*\*

**\*\*Note:** The delinquency rate can be up to 5% more than the actual delinquency rate from the previous year.

**From the 2019 Budget Certificate Page**

<b>Funds</b>	<b>2019 Expenditure Amounts Budget Authority</b>
General	55,400
Debt Service	
Library	
Road	217,725
0	
0	
0	
0	
0	
0	
0	
0	

Note: If the 2019 budget was amended, then the expenditure amounts should reflect the amended expenditure amounts.



**NOTICE OF BUDGET HEARING**

The governing body of  
**Manhattan Township**  
**Riley County**

will meet on July 21, 2020 at 7:00 PM at 1011 S Manhattan Ave, Manhattan KS 64502 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at Riley County Clerk's Office and will be available at this hearing.

**BUDGET SUMMARY**

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

	2019 Actual	2020 Actual	2020 Proposed	2021 Proposed
Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
General	49,508	1,107	52,500	1,271
Police Service				
Library				
Road	216,252	5,641	218,403	5,726
Special Machinery	83,724			
Total	348,484	6,748	270,903	6,796
Less: Transfers	40,000	6,000	22,800	
Net Expenditure	308,484		248,103	
Total Tax Levied	311,949		318,399	
Assessed Valuation:				
Township	31,413,752	32,161,742	33,040,498	
Outstanding Indebtedness,				
Jan 1	2018	2019	2020	
G.O. Bonds	0	0	0	
Other	0	0	0	
Lease Purchase Principal	0	0	0	
Total	0	0	0	

\*Tax rates are expressed in mills.

Dustin Shorswood  
Manhattan Township Treasurer

Page No.

**BUDGET HEARING**

Printer's Fee \$ 137.23

Payment Date \_\_\_\_\_

I, \_\_\_\_\_, being first duly sworn, depose and say:  
Advertising Director of *The Manhattan Mercury*,  
newspaper printed in the State of Kansas, and  
in and of general circulation in Riley County,  
with a general paid circulation on a daily basis  
in said county, Kansas and that said newspaper is not a  
religious or fraternal publication. Said newspaper is a  
published at least weekly 50 times a year; has been so  
continuously and uninterruptedly in said county  
for a period of more than five years prior to the first  
publication of said notice; and has been admitted at the post  
office of Manhattan in said County as second class matter.  
That the attached notice is a true copy thereof and was  
published in the regular and entire issue of said newspaper  
for one consecutive insertion the first publication thereof  
being made as aforesaid on the 19th day of June, 2020 with  
subsequent publications being made on the following dates:

On the \_\_\_\_ day of \_\_\_\_\_, 2020

On the \_\_\_\_ day of \_\_\_\_\_, 2020

On the \_\_\_\_ day of \_\_\_\_\_, 2020

[Signature]

Subscribed and sworn to before me this 23rd day  
of June, 2020.

[Signature] Notary Public

**SAMANTHA FOSHA**  
Notary Public - State of Kansas  
My Appt. Expires 08/01/2021

Notary Seal

In The Matter of

STATE OF KANSAS, RILEY COUNTY SS

Notice of Vote -  
Manhattan Township

In adopting the 2021 budget the governing body voted to increase property taxes in an amount greater than the amount levied for the 2020 budget, adjusted by the 2019 CPI for all urban consumers.

Published in the Manhattan Mercury on September 16, 2020.  
M71333

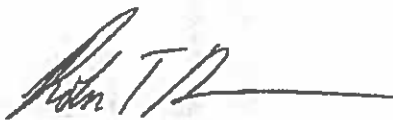
Printer's Fee \$ 17.73

Payment Date \_\_\_\_\_

I, Robin Phelan being first duly sworn, depose and say: That I am Advertising Director of The Manhattan Mercury, a daily newspaper printed in the State of Kansas, and published in and of general circulation in Riley County Kansas, with a general paid circulation on a daily basis in Riley County, Kansas and that said newspaper is not a trade, religious or fraternal publication. Said newspaper is a daily published at least weekly 50 times a year; has been so published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice; and has been admitted at the post office of Manhattan in said county as second class matter. That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for One consecutive insertions the first publication thereof being made as aforesaid on the 16 day of September, 2020 with subsequent publications being made on the following dates:

On the \_\_\_\_ day of \_\_\_\_\_, 2020

On the \_\_\_\_ day of \_\_\_\_\_, 2020



Subscribed and sworn to before me this  
17 day of September, 2020

Jemie Wataha

Notary Public

